



1800 S. Grant Street
Muncie, IN. 47302
(765) 747-4858
cityofmuncie.com

muncieparks@cityofmuncie.com
Superintendent: Carl Malone

Muncie Park & Recreation Board Meeting

Tuesday, May 18, 2021

City Hall Auditorium

- (1) Call to Order
- (2) Pledge of Allegiance
- (3) Roll Call
- (4) Approval of the minutes from (2021) Park Board Meeting
- (5) Superintendent Report – Carl Malone
- (6) Park Facility Request – George Foley
- (7) Prairie Creek – Dustin Clark
- (8) Old Business – Park Department Update
 - YMCA Operating Agreement Proposal
 - Skate Park
 - National Parks Day Event Results (Heekin Park)
- (9) New Business
 - LWCF Grant – Tuhey Park Improvements
 - Park Foundation
- (10) Other Business – This is a call to the Audience that may have items that need approved from Parks & Recreation Board.
- (11) Action Items – None
- (12) Public Input – (3) minute limit - Please state your name and address.

Remember to please call the Park Office or the Park Board President (Brad Marshall) if you have an item that needs to be placed on the agenda.

*** Next Park Board Meeting – Tuesday, June 15, 2021 (6:00 p.m.) - City Hall Auditorium**

Muncie Park & Recreation Board Meeting

May 18, 2021 6p.m.

City Hall Auditorium

- 1. CALL TO ORDER- President Brad Marshall called meeting to order at 6:00 p.m.**
- 2. PLEDGE OF ALLEGIANCE – All stood for the Pledge**
- 3. ROLL CALL-Present was President Brad Marshall, Vice President Adrian Leavell Dr. Shannon Powers. Absent were Yolanda Carey and Mark Ervin.**
- 4. APPROVAL OF PARKS BOARD MINUTES- Vote taken by all Board members present. Motion carries. Approved by all members present.**
- 5. SUPERINTENDENT REPORT- Carl Malone See Report. Carl also thanked the Board members for helping with the 5yr. plan. Dr. Shannon Powers wanted Carl to comment on vandalism at Cooley with the graffiti at the playground .They have left the building alone so far.**

Carl is concerned about the new playground equipment going in what will happen to it. Carl stated he spoke with the new neighborhood association president about it to see if she could have some neighborhood support. We would like to find out where it is coming from. None of the playground equipment is destroyed. Dr. Shannon Powers asked if the restrooms were going to be locked and Carl stated yes until we get good security lights up and have the neighborhood watch going strong.

We are going to have Tuhey Pool up and running by May 25th for inspection of the PH level. Jeff Thurston is our pool guy that helps with that. Dr. Shannon Powers asked about programing at Tuhey Pool. Carl stated he spoke with Cardinal Swim club; they want to provide a swim meet.

They are planning on having special swim nights depending on security and life guards. The Neighborhood Association is talking about doing some science projects out there with Stem related projects. We want to build a relationship with both the Neighborhood Association with Stem.

Dustin is talking about Halteman Park. Demolition of the building is completed and removed. The pool demolition is well underway. The concrete has been hulled out. They have started flattening out the land and put straw down. We should see a lot of improvement there. They have taken out the signs for the pool and are looking at boundary lines. We will have to bring them before the Board once they have been established with the City Engineer. We will have it surveyed and staked for the final boundary lines.

6. PARK FACILITY REQUEST- George Foley

No new events we are revisiting two events by Jerel Jerrigan. He had three events but is now only doing two events.

First event is June 4th through the 6th Basketball camp for Youth at Heekin Park. It will be Central versus Anderson. He is expecting forty people to participate. Security will be provided by Taylor security and MPD. There will be one vendor called Get-r-Done. He is asking for bleachers, Porta pots, tables and chairs.

Second event July 23rd through 25th Stop the Violence at McCulloch Park

He is expecting two hundred people. Security will be provided by MPD, Sheriff Dept. and Taylor Security. One vendor Get-r-Done. He is requesting bleachers, tables and chairs, Porta pots.

Dr. Shannon Powers asked about contracts for security. Jerel stated he talked to Chief Deputy Melissa Pees. He stated they just come out and he pays an officer sixty bucks and also get them to be a part of an event and hand out treats. He stated this is his sixth year of doing this. They have never had any issues with this event. With the Youth tournament He feels like he does not need security there. Dr. Shannon stated that it is a policy to have Security at a Parks event. Adrian Leavell stated that the Board and the Parks Dept. need to make sure that there is security with any event for liability purposes for the City.

* After much discussion between the Board members and Jerel the Board came up with a decision.

Brad Marshall stated he wanted to table the July event pending the security documentation for the event. First motion to have July event tabled was Adrian Leavell and second motion was Dr. Shannon Powers. Vote was taken by all members present and motion carried to table July event until we receive security documentation. Brad Marshall stated they need to make a decision on the June event do to the fact it is going to happen before next

Board meeting. Brad Marshall stated that Jerel is willing to get the security documentation for the event. George knows what that needs to be. If he can meet all requirements and give documentation to Carl and George he can have his event. Vote was taken by the Board members present to give Jerel till May 28 to get proof of security for June 4th through the 6th event at Heekin Park and to give it to Carl or George.

7. PRAIRIE CREEK-Dustin Clark - Docks are in. Weed eating is beginning. Mowing has started everything look great. Trimming trails. Big shout out to the entire staff. The event Multi triathlon was a success. Our first fishing tournament went off without a hitch. The fishing pier is still being constructed. Two or more contractors have been contacted for hand rail. They are supplying the ramp and the final layout of the fishing pier. We have a new ADA accessible parking lot, new paving, and new trail and are very happy with the results.

We had a meeting with American water. They were very pleased. This is our second meeting with them and will have another meeting in a month or two. The water company said that this is the best communication they've had in a decade. Ashley has been doing a great job communicating with them. We are getting a lot of support from them as well. They were super impressed with the roads. They are pleased with the Natural Area Restoration

The new sign is going up. Last year Prairie Creek did one hundred percent road milling and this year we are doing one hundred percent sign placement. Also they are getting eight new Buoys for the no wake hazard zone.

We are starting a major project Sponsored with Mayor Dan Ridenour, City Council President Jeff Robinson, Abre Electric, Moran Lawn Care, and the local Eagle Scouts. We have two major Islands that are being cleaned up so we can use the again. They are donating one hundred percent of their time and material. We should open our beach on time. Opening day is Memorial Day. Dr. Shannon asked a question about a boat slip being on too much of a slope. Dustin was not aware of it. Dr. Shannon asked if they had all the staff they need. Dustin stated that they need all levels of staff. They need land scraping people mowing people beach front people Dr. Shannon asked about the trails. Next year we want to partner with Team Works. We have a meeting with team works this week and they will supply us with trail maintenance which helps the kids learn a skill.

Dustin would like a clarification on adjoining land owners have always had the opportunity to purchase a dock on their own land. In the past it has always been a standard thing. They would have to lease the pier .Show that they own the property and show the paper work they need. They would get a standard dock. They cannot build their own no private dock.

Board took a vote on the adjoining pier owned by land owner to be able to rent a dock from Prairie Creek. First motion from Adrian Leavel and second was Dr. Shannon Powers. Vote taken by all board members present motion carried. This will be the last pier to put in.

8. OLD BUSINESS- PARKS DEPARTMENT UPDATE

.YMCA Operating Agreement Proposal-

We had minor adjustments to the agreement. It was the dollar amounts have changed. The YMCA is going to have two areas to work out of. The Downtown area and Tuhey. No questions.

Board voted to except the new agreement with the YMCA. First motion was Dr. Shannon Powers. Second was Adrian Leavel. Vote taken board members present. Motion carried.

.Skate board Park- Carl stated the he and George Foley and Richard Ivy went to New Castle Superintendent about their Skate board Park. They did some brain storming and Richard Ivy went to Anderson Skate board Park and Carl stated he spoke with Dr. Shannon Powers and Richard Ivy about how they want to proceed with this in our town. Dr. Shannon Powers would like for the people who want the Skateboard Park to provide ordinances that protect the Skate board Park as well as liability issues and Tork laws with playground issues. Dr. Shannon Powers also suggested selling some land to this organization and them owning it themselves. They also need to provide more info on cost of running the Skate board Park.

. National Park Day Event Results-Heekin Park- Carl Stated it went very well.

9. NEW BUSINESS-

. LWCF Grant- Tuhey Park Improvements-

Dr. Shannon Powers stated that LWCF stands for Land Water Conservation Fund. This is a federal matching grant. We are looking to improve Tuhey Pool Park. There are two things we are looking at improving the green area and putting an asphalt walking path around the playground area up the side

of the fenced to the pool area. This would give people a chance to walk and watch their kids at the same time. The second thing is to be less reliant on the City's power and to install Solar panels on the roof tops of the bathhouse and entryway. Tuhey would be debt free in eighteen years using Solar panels. We want to get a grant to get a new slide. The fiber glass on the old slide will not hold up. The lining in the pool needs some repairs and the grant will help to get all this we are looking at. Also repairing and replacing the water valve. It is about two thousand dollars to fix. The grant is due June 1st. This is the first time Dr. Shannon Powers have ever written a LWCF grant. Mayor Dan Ridenour gave a verbal agreement to half of what the state is giving in a grant. Dr. Shannon Powers will give the items needed for the grant to the State Grant Specialist and then that agency will send it to the Federal Government.

George stated that the facility has to be ADA compliant. Steve Selvey came out to Tuhey to inspect for ADA compliant and we have passed the inspection on that. We met with Riverside Normal City Neighbor Association and let them know we were working on getting a grant for Tuhey and to get their approval for it. Dr. Shannon Powers stated she will see if we need the letter of support from the Northside Normal City Neighborhood Association. George stated he and Carl spoke with the Street Dept. about the width of the walking track and suggested that the track should be four to five foot wide which would make it ADA compliant.

. Park Foundation- George Foley is tabling this at this moment. We are getting legal representation at this time and have a meeting with the Community Foundation of Delaware County. We should have more info next month about this.

10. Other Business- This is a call to audience that may have items that need approved from Parks & Recreation Board.

Carl stated he wanted to talk about the events in our Parks. He wants to make sure of the safety in our Parks. We are aware of the violence in our Community in every corner and every pocket. I spoke with the Chief this morning about Jerel and he stated he has not spoken with him about security for the events. Carl also stated that he will talk with the Deputy Mayor and the Mayor about this event to make sure everyone is in agreement. There was a weapon found at one of the events last year. Brad Marshall stated he will support what every they come up with. Carl stated safety first.

Jen Erickson on behalf of Riverside Normal City Neighborhood Association and I am here to support the work they are doing at Tuhey Pool. I have a letter of support to give to you. Dr. Shannon Powers took the letter and stated she will scan it and send it to the Board members.

George Foley stated he has one more item. It is a golf outing for the Muncie Area Youth for Christ. They are doing an annual golf outing on June 24, 21. Registration and lunch starts at 1130. Shotgun starts at 1pm at Players club. They are asking the Parks to sponsor a team for this event. Brad Marshall wants to table this to see if we can legally this.

11. Action Items-None

12. Public Input- 3 minute limit- Please state your name and address.- None

Remember to please call the Park office or the Park Board President if you have an item placed on the agenda.

*** Next meeting June 15, 2021 6 p.m. City Hall Auditorium**

City of MUNCIE



DEPARTMENT OF
PARK & RECREATION

1800 S. Grant Street

Muncie, IN. 47302

(765) 747-4858

cityofmuncie.com/parks-department-muncie.htm

muncieparks@cityofmuncie.com

Superintendent: Carl Malone

Superintendent Report

Tuesday, May 18, 2021

Congratulations!

Muncie Parks and Recreation Department received approval notification from INDNR on the City of Muncie/Parks Department 5 Year Park Plan. I like to send a special Thanks to the Team that worked countless hours on our 5 Year Master Plan. Dr. Shannon Powers, Brad Marshall, George Foley and Larry Strange.

Cooley Park Project

Update: J-Bird LLC. Completed installation of new 2" inch water line service for Cooley Park Splash Pad and bathroom project. We have started construction on the Splash Pad at Cooley Park, as well as other projects (Walking Trail, ½ Basketball Court and Roof Replacement).

Tuhey Pool

Update: J-Bird LLC – Repair and replace inlet water valve connecting to main pit. We are working in all the area's needed to get Pool for opening day, May 29, 2021.

We have hired our Pool Manager for 2021 season. Marlene Mitchell has handled the process for hiring Lifeguards, Concession Workers and Pool Staff.

Parks

Congratulations on our hire of George Foley who was named Parks & Recreation Program Director.

We have been busy with our mowing season and making repairs at our Parks. We are processing seasonal applications through City of Muncie Human Resource Department.

May 15, 2021, we held National Parks Day at Heekin Park from 12:00pm-4:00pm. We had over (300) people come and participate in our event. Thanks to all our vendors that set up for the event and Delaware County Juvenile Probation for providing the Parks Department a grant that provided a tent, bounce houses and free food for everyone.

Muncie's Urban Forestry Program kicked off 2021 with a goal and campaign to plant 1,000 trees in 1,000 days. Urban Forester Manage Kellie McCellen is heading this project.

Highlights

- Summer Parks & Recreation Youth Employment and Mentoring Program starts Thursday, June 3, 2021.
- We have employed 200 Youth this Summer.
- Black Music Month Celebration is Saturday, June 26, 2021 at McCulloch Park.

If the Board would have any questions, please feel free to contact me at the Park Office (765) 747-4858 or cell (765) 749-8490.

Carl Malone
Superintendent
Muncie Parks and Recreation



May 17, 2021

To The Land and Water Conservation Fund and City of Muncie Parks and Recreation Board:

Riverside-Normal City is the most populous and diverse of Muncie's neighborhoods due to its proximity to Ball State University and its student population. Because the neighborhood is home to students, faculty, staff, and other Muncie residents, it is a very eclectic and welcoming environment for all. The neighborhood association seeks to make Riverside-Normal City a better place to live, work, and play.

The Riverside-Normal City neighborhood is home to two city-owned and operated parks.

- Tuhey Park & Pool – Tuhey Pool and splash pad is the city of Muncie's only public pool, which is open from Memorial Day to Labor Day every year. Tuhey Park is home to Tuhey Towers, a three-story playground that was installed in 2011. The park also houses a picnic shelter, a small playground, and informal green space for open play.
- Emerson Dog Park – Emerson Dog Park is a free space for dogs of all sizes to play. The dog park is fenced into separate large dog and small dog sections and is open to the public 24/7.

The Riverside-Normal City Neighborhood Association writes this letter in support of the efforts of the Muncie Parks and Recreation Board to improve Tuhey Park and Pool through a match grant between the Land and Water Conservation Fund and City of Muncie. Tuhey is located in our neighborhood but is also centrally located in the city of Muncie. Tuhey serves as popular public resource and gathering place for neighborhood and city residents.

More specifically, we support the Muncie Parks and Recreation Board in making repairs to Tuhey Pool, which include a new slide, painting the pool, and installing solar panels to make Tuhey Pool more energy efficient. Efforts to improve Tuhey Park are also welcomed, which include installing benches made of sustainable recycled material, opening up the Pool's splash pad to the public, and creating an ADA-compliant trail around Tuhey Park and Pool.

We look forward to working with the Muncie Parks and Recreation Board on finalizing designs on these improvements to Tuhey Park and Pool.

Sincerely,

The Board of the Riverside-Normal City Neighborhood Association

THE SHERWIN WILLIAMS CO.
500 E MCGALLIARD RD
MUNCIE IN 47303 2015



SHERWIN-WILLIAMS.

ACCOUNT: 6614-5096-5

Visit www.sherwin-williams.com
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**CHARGE
INVOICE**

No. 9658-1

TRC# 387008
PAGE 1 OF 1
PO# ATHLETIC FIELDS

MUNCIE CITY OF
300 N HIGH ST
MUNCIE IN 47305 1644

DATE: 05/25/2021
TIME: 12:00 PM
2-6588
E92/14066

(765) 747-4828

TERMS: NET PAYMENT DUE ON JUNE 20th

SALES NUMBER	SIZE	PRODUCT	DESCRIPTION	QTY	PRICE	VALUE
160-0006	22OZ	C22030007	160-0006 HIGHWAY WHI	3	12.03	36.09N

Thank You
receipt required for refund

SUBTOTAL BEFORE TAX 36.09
7.000% SALES TAX:1-154730300 0.00
CHARGE \$36.09

STORE HOURS

SUNDAY: 10:00 AM - 4:00 PM
MONDAY - FRIDAY: 7:00 AM - 7:00 PM
SATURDAY: 8:00 AM - 5:00 PM

SIGNED PACKING SLIP # 96581 VERIFIES MERCHANDISE WAS RECEIVED IN GOOD ORDER BY:
RUSSELL

**FACILITY USE AGREEMENT
BY AND BETWEEN
CITY OF MUNCIE, INDIANA
AND
YMCA OF MUNCIE**

This Facility Use Agreement ("Agreement") is made this 17th day of March, 2021, by City of Muncie, Indiana ("City"), an incorporated city in Delaware County, Indiana located 300 North High Street, Muncie, Indiana 47305, and YMCA of Muncie, Inc., located at 500 S. Mulberry, Muncie, Indiana, ("External User").

RECITALS

WHEREAS, External User desires to utilize certain aquatic facilities within city limits for access to aquatic facilities for its members.

WHEREAS, City's Tuhey Pool and Prairie Creek Reservoir are suited for such access.

NOW, THEREFORE, the parties hereto agree as follows:

1. **Facility Usage and Fees.** External User is permitted to utilize the following locations for member access from May 29, 2021 until locations close for the 2021 Summer Season. External User will also provide programming (group exercise, Scuba, swim lessons) at mutually agreed upon times between parties throughout the 2021 Summer Season.

Facilities: City of Muncie – Tuhey Pool located in Tuhey Park and Prairie Creek Reservoir located southeast of the Muncie City limits.

Fees: YMCA to pay daily admission fees for all members on a monthly basis per the price structure below

- Prairie Creek: \$2 (13 and over), \$1 (6 to 12), Free (5 or under)
- Tuhey Pool: \$6 (adults), \$5 (13-17), \$4(12 under)
- Monthly admission fees paid by YMCA will be a minimum of \$2,000 regardless of use
 - Minimum admission fee cap will be pro-rated for partial months (\$67/operating day for the month).
- Monthly admission fees paid by YMCA will not exceed \$3,500 regardless of use
- City to send YMCA one invoice for both locations showing how many entry fees for each category listed above. YMCA to pay invoice within 30 days of receipt of invoice

Taxes: Indiana tax (7%). Not applicable if tax exempt.

Tax-exempt number: 0018093690

2. **Damage to Premises.** External User agrees to pay all repair and/or replacement costs for any and all damages arising from or related to its use of the facilities for programs only.

3. **Limitations of Access.** Prior to the beginning of programs, the designated City representative must approve all use locations. The scheduling of use of facilities for this access must avoid conflicts with previously planned City activities.
4. **Pool Operation Assistance.** YMCA of Muncie to assist City of Muncie in Tuhey Pool operations with regard to providing Certified Pool Operators for assistance during mutually agreeable based on facility need availability of YMCA staff. YMCA not to be held liable for providing pool operating guidance that could lead to lost revenue from pool closures or damaged equipment
5. **Public Safety.** External User agrees that it shall at all times conduct its activities with full regard for public safety and shall observe and abide by all applicable regulations and requests by duly authorized governmental agencies responsible for public safety and by authorized representatives of City.
6. **Compliance.** External User, its agents, employees, and sub-contractors and their employees shall comply with all laws, ordinances, rules, and regulations established by federal, state, and local governments and their agencies, and with all City rules, policies, and regulations.
7. **Decision Regarding Usability.** Any decision with respect to whether the premises are or are not usable, whether as a result of a need determined by the City or damage, destruction, an event beyond the control of either party, or otherwise, shall be made solely by City.
8. **Smoking and Alcohol Consumption.** Smoking, use of tobacco products, and consumption of alcoholic beverages is strictly prohibited in City facilities and on City grounds.
9. **Insurance.** External User must provide to City prior to the start of the Access evidence satisfactory to City that External User maintains the following type of insurance:
 - (i) Comprehensive General Liability – Minimum limit of One Million Dollars (\$1,000,000.00) for each claim and Three Million Dollars (\$3,000,000.00) in the annual aggregate that will remain in full force and effect throughout the use of the facilities.

All insurance coverage required under this Agreement shall be maintained with one or more companies licensed to do business in the state of Indiana. External User shall also list City as an additional insured on their Comprehensive General Liability policy. City shall also list YMCA of Muncie as an additional insured on their Comprehensive General Liability policy.
10. **Indemnification.** External User shall defend, indemnify and hold City, its trustees, officers, employees and agents harmless from any and all claims, causes of action, damages, liability, and expenses arising out of the Event and related activities, including reasonable attorney's fees, court costs and expenses, arising directly or indirectly from, or relating to External User's use and/or actions under this Agreement or from actions of its agents or employees.
11. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

12. **Amendment.** This Agreement shall be amended only in a writing duly executed by all the parties to this Agreement.
13. **Severability.** In the event any provision hereof is found invalid or unenforceable pursuant to judicial decree, the remainder of this Agreement shall remain valid and enforceable according to its terms.
14. **Relationship of Parties.** Nothing contained in this Agreement shall be construed as creating a joint venture, partnership or employment relationship between the parties, nor shall either party have the right, power or authority to create any obligations or duty, express or implied, on behalf of the other party.
15. **Notice.** Any notice given pursuant to this Agreement shall be in writing and delivered and sent by United States mail, postage prepaid, to the parties at their respective addresses below:

City:

City of Muncie
Attn: Carl Monroe
Parks Superintendant
300 N High Street
Muncie, IN 47305

External User:

YMCA of Muncie
Attn: Jason Adamowicz
500 S Mulberry St
Muncie, IN 47305

16. **Assignment.** External User shall not assign or transfer this Agreement or sublet any portion thereof without the prior written consent of the City.
17. **Termination.** Time shall be of the essence of this Agreement, and the time granted shall not be extended for the occupancy or use of the premises or for the installation or removal of equipment without the written permission of City, and all additional time shall be paid for according to the schedule of fees as established by the City. In the event the facilities are not vacated by the end time specified in Section 1, then City shall be and is hereby authorized to move, at the expense (including any storage costs) of External User, goods, wares, merchandise, or other property of any kind and description, which may be then occupying the facilities. City shall not be liable for any damages or loss to said goods, wares, merchandise, or other property which may be sustained, either by reasons of such removal or the place to which it may be removed, and City is hereby expressly released from all claims for damages of whatever kind or nature.
18. **Governing Laws and Jurisdiction.** The terms of the Agreement shall be governed and construed under the laws of the state of Indiana. Jurisdiction and venue regarding any dispute hereunder shall be vested in either the state courts of Delaware County, Indiana, or the United States District Court for the Southern District of Indiana, Indianapolis Division.

EXTERNAL USER

CITY OF MUNCIE



Signature

Jason Adamowicz
Vice President, Operations
YMCA of Muncie

Date: 3/17/2020



Signature

Carl Monroe
Parks Superintendent
City of Muncie

Date: 5-6-2021